

Franklin County Conservation District Service Fee Refund Guideline

If an applicant chooses to voluntarily withdraw from a permit application, the applicant may request, in writing, a refund of the previously paid 'District Service Fee'. The refund amount will be prorated based on the current stage of the permit review process. The 'Franklin County Conservation District Service Fee Refund Guideline' is an attachment of Section VIII, A, of the 'Franklin County Conservation District Fee/Rules & Guidelines', revised 4/12/2021.

If a permit application is withdrawn or denied by the District or DEP due to plan inadequacies or not meeting a resubmission deadline, no refunds will be given.

The prorated refund scale below will serve as a guideline:

80% -----	Permit application was accepted and processed by the District. No formal review of the permit application.
70% -----	Permit application's administrative completeness review has started, but is not complete.
60% -----	Permit application's administrative completeness review complete.
50% -----	Permit application's technical adequacy review has started, but is not complete.
25% -----	Permit application's technical adequacy review is complete, but the permit has not been issued.
No Refund -	Permit has been issued.

Refund rates may be altered by the Franklin County Conservation District Board of Directors on a case-by-case basis.

An appeal of the 'Fee Refund Schedule' may be made in writing, to the Board Chairman of the Franklin County Conservation District.

Adopted by the FCCD Board of Directors and effective on April 12, 2021

